MONTANA BOARD OF INVESTMENTS

Department of Commerce

Phone: 406/444-0001 Facsimile: 406/449-6579 Website: www.investmentmt.com

Street Address: 2401 Colonial Drive, 3rd Floor Helena, MT 59601

Mailing Address: P.O. Box 200126 Helena, MT 59620-0126

February 4, 2019



Matthew Pfeninger Cascade County Treasurer's Office 121 4th Street North, Suite 1A PO Box 2549 Great Falls MT 59403

Dear Mr. Pfeninger:

Currently, Cascade County (County) has an agreement with the Office of Public Instruction (OPI) under which OPI remits the County's monthly school payment to the Montana Board of Investments (MBOI) as opposed to the County directly. MBOI in turn invests the payment within MBOI's Short-Term Investment Pool (STIP) on behalf of the County's behalf.

The County's governing body has provided MBOI a STIP Participation Resolution (Resolution). This Resolution dictates the Authorized Representative and the powers of the Authorized Representative for the County's STIP account. Based on the Resolution, neither BOI nor OPI are authorized as STIP users for the County.

As we discussed on the phone, MBOI can no longer purchase STIP on behalf of Cascade County. This will require we work together to convert Cascade County's OPI payment to a process which is current practice in most (51 of 56) other Montana counties. Beginning with the February OPI payment, currently scheduled for February 22, 2019, the OPI payment will need to be made to the County and the County will need to purchase STIP through one of the authorized users on the STIP resolution adopted by the County Commission.

If you have any questions, please let us know at 406-444-0099.

Sincerely

Julie Feldman Financial Manager

CC: Kara Flath, OPI

Kathleen Wanner, OPI

Enc: STIP Participation Resolution

STIP Participation Exhibit A

Exhibit A

STIP PARTICIPATION INFORMATION SHEET											
STIP Program Manager Montana Board of Investments boi_stip@mt.gov PO Box 200126 Helena, MT 59620-0126 Phone 406.444.0003 Fax 406.444.4268							S' IN	For Official Use Only STIP DATA INVEST TA			
Participant.	oc s	ubilitied by A	utiloi	izeu Rep	CSCHIA	ive of the	A	CCT II	,		
The STIP Partic under Section 1's by the Montana	7-6- Boo	204, MCA., and ard of Investme	the i	terms and nd warrai	l conditi nts as fol	ons of STI lows:				as established determined and set	
Section 1. ST	<u>IP</u>	Participant l	nfor	rmation	Summ	ary	_				
STIP Participant Name →		Cascade Co. Treasurer						x entificat ımber (*			
Mailing Address		121 4th St N, Ste	.IA	City →	Great	Falls	Sta	ate →	MT	Zip → 59403	
STIP Account # (For official use only)	→										
Authorized											
Representative		<i>N</i> :		Name,	11.1	<kila< td=""><td></td><td></td><td></td><td>ascade County</td></kila<>				ascade County	
Name, First →		Diane		Last →	11011	TITTA	_	Title →		Treasurer	
Telephone Numb	oer	406-454-68	355	Fax Nun	nber 👈	400-404-6	947	E-mail		heikkila@cascade ountymt.gov	
Section 2. Inv	ves										
The STIP Partici							dis	tribute	earnin	gs.	
Check one box											
		vest Earnings	7		T		Distr	ibute Ea	arning	s 🗌	
Section 3. Au					•						
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Name, First →	W	atthew	Nam	e, Last 🗲	Pgen	inger	E-N	∕Iail →	Cascad	feninger@ decountymt.gov	
Name, First →			Nam	e, Last 🗲			E-N	∕Iail →			
Name, First →				e, Last 👈				∕ail →			
I hereby certify a contained herein			-			-	ant t	hat all	of the	information	
Signature →		Dianis/ Jul	Elon.	la		Date →	2.1	7-201	9		
Printed Name →	I	Diane Heik	skilo	2		Title → (as	cade (bunt	y Treasurer	

Exhibit B

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FORM											
		ram Manager									
	_	d of Investments									
	and the second s	@mt.gov									
PO Box 20		Helena, M7	F 59620 - 012	26							
Phone 406.44			.444.4268								
Thone 400.44	14.0003	1 42 400	.111.1200					A			
Local Governme	nt Name:										
STIP Account #											
(For official use of	only)										
I, the undersigned, a duly Authorized Representative of the local governing board, hereby authorize the Montana Board of Investments to initiate electronic debit and/or credit to the following account. The Authorized Representative acknowledges the origination of ACH transactions to the listed account complies with the provisions of U.S. law. Any sale, purchase, or distribution of funds will be made by Electronic Funds Transfer or wire debiting or crediting the appropriate treasury or shareholder bank account. Please specify the local government depository. Check one transaction type only.											
Check	ing Account		Savings Account								
Name of Bank →	US Bank		Routing/AI	BA N	o →	123	00089	48			
Address→	300 Centra	al Ave									
City →	Great Fal	l _s		St	tate →	MT	Zip→	59401			
Account Number 153910893277 I hereby certify as the Authorized Representative of the STIP Participant that all of the information contained herein is true, accurate and complete as of the date hereof.											
Signature →	rane X	ukkila	I	Date →		2/7/	2019				
Printed Name→	lane He	ikkila	Г	Γitle →	Cas	rade	Cour	by Treasurer			
Please notify the Mo	ntana Board o	f Investments if y	ou have app	plied	a filte	r or a b	block to	your account.			

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP) MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO RESOLUTION NO. 16-29 AND ADOPTING VOTE

	Political Subdivision: <u>Cascade County</u> Governing Body: <u>Board of Cascade County</u>	Commissioners		
	Type, date, time and place of meeting: A <u>pub</u> at <u>09:30</u> o'clock <u>a</u> .m. in <u>Great Falls, C</u>		meeting held on March 2 ontana.	2, 2016
	Members present: Chairman Joe Briggs. Co	ommissioner Jane We	ber, and Commissioner Jim I	Larson
	Members absent:			
	I, the undersigned, being the duly of identified above ("Participant"), certify that if THE BOARD OF INVESTMENTS OF THE AND AUTHORIZING THE EXECUTION ("Resolution") and Exhibits A and B thereto a file in the original records of the Participant and duly approved and adopted by the Governing meeting was attended throughout by the mem pursuant to public notice of such meeting as reas of the date hereof been amended or repealed.	he attached RESOLUTE STATE OF MONTA AND DELIVERY re true and correct copd in my legal custody; g Body of the Partic bers indicated above. Quired by law; and that	FION AUTHORIZING PARTI ANA SHORT TERM INVEST OF DOCUMENTS RELATE ties of the Resolution and Exhibit that the Resolution and Exhibit ipant at the above described re- constituting a quorum of the Go	CIPATION IN TMENT POOL ED THERETO DITS A and B on s A and B were meeting, which overning Body.
	WITNESS my hand officially	as such recording offic	er this 24 day of MARCH	20/6
HERERY CHAMPET CONTROL OF THE IN MERCEN CONTRO	MONTANA SEAL OF OFFICE	Its	by Dawn deput	autus.
Elerty and it	Date. INA FT MOCRE Deporter/Auditor/Survivor DEPUTY	R0320 Total Pages: 6 Cascade County IIII NICANA	0 0 00 0	46:28 AM der
	Resolution-1	whibit B'to incr page = for mation	rachange in 3 to include 1 and letter at 1 homes	banking Hacked on last page.

RESOLUTION NO. 16-29

RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL (STIP) AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE COUNTY COMMISSIONERS (the Governing Body) of CASCADE COUNTY (the Participant) AS FOLLOWS:

ARTICLE I

DEFINITIONS

- Section 1.01 The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:
- Section 1.02 <u>Account</u> shall mean a specific Participant Bank account assigned by the Bank to be used in conducting transactions through the STIP Program.
- Section 1.03 <u>Agreement</u> shall mean the agreements of the Participant as contained within this Resolution.
- Section 1.04 <u>Authorized Representative</u> shall mean the officer or official of the Participant designated and duly authorized by the Governing Body as set forth below to enable the Participant's participation in the STIP Program.
- Section 1.05 <u>Authorized Delegate</u> shall mean any lawful officer, official or employee of the Participant who has been delegated authority by the Authorized Representative as provided in this Resolution to initiate transactions using the Board's STIP Program.
- Section 1.06 <u>Bank</u> shall mean a financial institution designated and authorized as provided in this Resolution to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.
- Section 1.07 <u>Board</u> shall mean the Board of Investments of the State of Montana, a public body corporate organized and existing under the laws of the State and its successors and assigns.
- Section 1.08 Exhibit A (STIP Participation Information Sheet) shall mean the document attached to and incorporated into this Resolution as provided in Article IV. Section 4.01, that provides information necessary for the Participant to participate in STIP.
- Section 1.09 <u>Exhibit B</u> (Electronic Funds Transfer Authorization Form) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01 that provides instructions for the Board and its agents to administer and manage the Participant's participation, transactions and shares in the STIP Program.
- Section 1.10 Governing Body shall mean the governing body of the above-named political subdivision (Participant) authorized by Montana state law to participate in the STIP Program as further specified in this Resolution.
- Section 1.11 <u>Participant</u> shall mean the political subdivision requesting participation in the Board's Short Term Investment Pool.

RESOLUTION - 2

Section 1.12 Short Term Investment Pool, STIP, or Program shall mean the Board's Short Term Investment Pool Program as authorized by law and as more fully defined and described in the Board's policies and procedures, as may be amended from time to time.

ARTICLE II

SHORT TERM INVESTMENT POOL PARTICIPATION AGREEMENT

Section 2.01 <u>Participation Agreement.</u> By approving and adopting this Resolution and Exhibits A and B, the Governing Body requests and agrees to participation of Participant in the STIP Program, and agrees that Participant will comply with and be bound by all laws, policies, procedures and participation requirements applicable to the STIP Program, as may be amended from time to time.

Section 2.02 <u>STIP Program Description</u>. The STIP Program is an investment program administered under the direction of the Montana Board of Investments as authorized by the Unified Investment Program. As more fully set forth in Board policies and procedures, STIP is available to state and local governments to serve their short term cash flow and deposit needs and its objectives are to preserve capital and to maintain high liquidity. The Program has the following attributes, as more fully set forth in applicable Board policies, procedures and participation requirements, which are subject to change upon the sole determination of the Board:

- 1) STIP transactions are fixed at \$1 per share;
- 2) STIP interest on pool assets accrues daily;
- STIP earnings distribution method: Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank or the earnings can be reinvested into STIP;
- 4) Buying or selling shares in STIP requires one (1) business days' notice; transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice;
- Access to STIP is only through an electronic, web-based portal; no cash, checks or notifications by fax, phone or email will be accepted;
- 6) STIP's web portal provides real-time information on each account including: investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and
- 7) The Board accounts and reports on its financial statement STIP investment on a Net Asset Value (NAV) basis. A NAV per share of a STIP unit will be shown on the Board's website for each month-erd period http://investmentmt.com/MonthlyNetAssetValue.

Section 2.03 Review of Policies, Procedures and Participation Requirements. Participant acknowledges and represents that it has reviewed to its satisfaction all Board policies, procedures and participation requirements applicable to the STIP Program, http://investmentint.com/STIP

	Section 2.04		: The Governing Body designates Jamie Bailey
Treasurer			s the Participant's Authorized Representative to make
	etween STIP and	the Bank.	
delete addition deletion of an Information S	nal Authorized l Authorized Dele heet) to the Bo	Delegate(s) on behalf of the egate requires notice via the si	[] allow the Authorized Representative to appoint are Participant. If "DOES" is checked, any addition a submission of a completed Exhibit A (STIP Participation presentative before transactions will be accepted and
designating the STIP shares an	d to deposit dist	per and ABA Number to send tributions of and withdraw pro	nt's Bank, (the Bank), identified in Exhibit B attached or transfer funds to the State Treasurer for purchase occeeds resulting from sales of STIP shares in the Bank one) checking account savings account.

RESOLUTION - 3

The Governing Body: (check one) DOES DOES NOT allow the Authorized Representative to change either the Bank or the Account; if 'DOES' is checked, the Board will notify both the office of the Authorized Representative AND the office of the Governing Body within three (3) business days that such a change has been made.
The Governing Body: (check one) DOES DOES NOT allow the Authorized Representative to change the earnings distribution method; if DOES NOT is checked, the Governing Body chooses the following earning distribution method (check one) reinvest cash earnings into STIP distribute cash earnings to the Bank
Section 2.05 Change of Authorized Representative. Any change to the Authorize

Section 2.06 <u>Annual Confirmation</u>. The Board will provide on an annual basis to both the Governing Body and the Authorized Representative the following information as appears on the Board's records:

Representative does not nullify the authority of the Authorized Delegate(s) then in effect and so authorized to make

- 1. The name of the Authorized Representative;
- 2. The name(s) of any Authorized Delegate(s); and
- 3. The name of the Bank and the associated Account Number (truncated).

Section 2.07 <u>Effective Date</u>. Participant's Agreement as set forth in this Resolution will take effect when the Certificate as to Resolution and Adopting Vote, this Resolution and Exhibits A and B. each completed, dated and duly executed, are delivered to and received by the Board and will stay in effect until terminated in writing by the Governing Body.

ARTICLE III

MISCELLANEOUS

Section 3.01 No Guaranteed Return. The Governing Body understands and agrees that there is no minimum or maximum amount of interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 3.02 <u>Voluntary Participation</u>. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, and that its participation in STIP is voluntary, and accepts and agrees to the Program, its administration and governance, and its policies, procedures and participation requirements as set forth by law and the Board.

Section 3.03 <u>Responsibility for Participant Mistakes</u>. The Governing Body and Participant agree to hold the State of Montana, the Board, and their members, officials and employees harmless for the acts, omissions and mistakes of the Participant, Governing Body and their members, officials and employees, including but not limited to: Authorized Representative or Authorized Delegate who, for any reason, is not qualified or properly listed with the Board as a permissible representative to authorize transactions using the STIP Program; wrong instructions as to amounts or timing of sales or purchases; or missed deadlines.

Section 3.04 No Warranty. The Governing Body and Participant acknowledge and agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God. or other calamities, or other market dislocations or interruptions.

Section 3.05 <u>Participation Conditions; STIP Administration.</u> The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business

RESOLUTION - 4

STIP transactions.

with only those parties it determines are qualified and authorized to participate in the Program and which abide by the Board's policies, procedures and participation requirements; that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy; and that the Board is legally bound to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 3.06 <u>STIP Not Insured Against Loss.</u> The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the State of Montana, the Board or any other entity against investment losses. The Governing Body and Participant further understand and acknowledge that the Board's STIP policy requires maintenance of a reserve fund to offset possible losses and that STIP interest earnings may be used to fund this reserve before the net earnings are distributed to the STIP Participants, but that such reserves may not be adequate to cover investment losses.

ARTICLE IV

EXHIBITS A AND B

Section 4.01 <u>Approval and Adoption of Exhibits A and B.</u> Attached to this Resolution as Exhibits A and B, are the STIP Participation Information Sheet, and the Electronic Funds Transfer Authorization Form, which together provide the instructions and the details required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent and agree that the attached Exhibits A and B have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and acceptable to the Board before participation will be allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution, and are approved and adopted by the Governing Body as if set forth fully herein.

of March APPROVED AND ADOPTED by the BOARD OF CASCADE COUNTY C(this 22nd day of March ..., 2016.

Its CLERK & REODEDER

Attest

Exhibit A

STIP PARTICIPATION INFORMATION SHEET											
boi_stip@mt.gov PO Box 200126 Helena, MT 59620-0126 Phone 406.444.0003 Fax 406.444.4268								or Office TIP DA NVEST	TA TA	Only	
The STIP Participant listed below hereby agrees to participate in the STIP Program as established under Section 17-6-204, MCA., and the terms and conditions of STIP operations as determined and set by the Montana Board of Investments and warrants as follows: Section 1. STIP Participant Information Summary											
STIP Participant Name →		CASCADE CO		Y				x entificat umber (1	ſIN) →	81-6001343	
					St	ate →	MT	Zip → 59401			
Authorized Representative Name, First →	Authorized Representative Jamie Name, Bailey					Title →	Tre	asurer			
Telephone Number 406-454-6855				Fax Nur	nber →	406-454-	406-454-6909 E-mail → jbailey@cascadecou				
Section 2. Inv The STIP Particip Check one box o Ro Section 3. Au	nly ein	t has the option vest Earnings	to eit			earnings o		tribute e ibute Ea			
)ele	egate(s) whose r		s) appear	rs below	is (are) au	thori	zed to p	urchase	and sell shares in	
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Name, First > I hereby certify as contained herein i			Name	e, Last →	of the ST		E-N	⁄lail →	of the in	formation	
Signature →		mina.	Bo	بسنن		Date →		azlu			
Printed Name → Jamie Bailey Title → Cascade County Treasurer Delly Bort 6/6/16											

Revised 2/19/2016

Exhibit B

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,		gram Manager rd of Investments						
1		p@mt.gov						
PO Box 20	-		Т 59620-0126					
Phone 406.44			5.444.4268					
Local Governme	ent Name:	Cascade County						
STIP Account #	:							
(For official use	only)							
Authorized Represent complies with the property of the Any sale, purchase, crediting the approped depository.	ovisions of U or distributio riate treasury	J.S. law. n of funds will be or shareholder ba Check one tra	made by Elec nk account. F	tronic lease s	Funds Tr pecify th	ansfer le local	or w	vire debiting or
Check	ing Account	\checkmark		Sav	ings Ac	count		
Name of Bank→	US Bank	Routing/ABA No→ 123000848						
Address→	300 Central	Ave.		,				
City->	Great Falls		State→ MT Zip→ 59401					401
Account Number	1539108932	277						
I hereby certify as the contained herein is to	e Authorized	Representative of	f the STIP Par of the date here	ticipan eof.	t that all	of the	info	rmation
Signature →	pmi. A.	Bailey	Da	te →	05/27/20	16		
1 1	nie Bailey		Tit	le →	Cascade	Co. Tr	easu	irer
Please notify the Mo	ntana Board (of Investments if y	ou have appli	ied a fil	ter or a b	olock to	у уо	ur account.

singlepoint

Resolution 16-29 STIP Account #Co CASCD Name: Cascade Co Treasurer

BOARD OF COUNTY COMMISSIONERS CASCADE_COUNTY, MONTANA

Joe Briggs, Chairman

James Larson, Commissioner

Jane Weber, Commissioner

Passed & approved at the Commission Meeting held on this 22nd day of March, 2016

Attest

On this 22nd day of March, 2016, I hereby attest the above-written signatures of Joe Briggs, James Larson and Jane Weber, the Cascade County Commissioners.

RINA FONTANA MOORE, CASCADE COUNTR CLERK AND RECORDER

MONTANA BOARD OF INVESTMENTS

Department of Commerce

Street Address: 2401 Colonial Drive, 3rd Floor Helena, MT 59601

Mailing Address: P.O. Box 200126 Helena, MT 59620-0126

February 5, 2016



Phone: 406,/444-0001 Facsimile: 406,/449-6579 Rateline: 406,/444-3557 Website: www.investmi.ntmt.com

Government Name Governing Body Mailing Address City/State/Zip

RE: Short Term Investment Pool (STIP)

STIP Account #: ('O CASED and Account Name: Cascad, Co. drasuu

Dear Local Government STIP Participant:

We are writing to notify local government STIP participants of new requirements adopted by the Board of Investments at its November 2015 meeting. Beginning in 2016, local governments participating in STIP must complete the enclosed STIP Resolution, Exhibit A and Exhibit B (STIP Resolution). The STIP Resolution must be authorized by the STIP participant's governing body.

The STIP Resolution requires the governing body to designate the following:

=	An Authorized Representative to transact STIP on behalf of the local government
-	A Bank Name and Account Number to be used specifically for STIP transactions
Γ	The earnings distribution method of the STIP account

At the discretion of the governing body and as provided in the STIP Resolution, the Authorized Representative may be able to:

	Appoint Authorized Delegates to transact STIP on behalf of the local government
	Change the Bank Name and/or Account Number used specifically for STIP transactions
_	Change the earnings distribution method of the STIP account

Please submit the completed STIP Resolution at your earliest convenience, but <u>no later than June 30</u>, <u>2016</u>. Please note a separate STIP Resolution must be submitted for each STIP account the governing body maintains. (The Board of Investments has sent one notification letter for each STIP account.)

Send paper copies of the STIP Resolution to: Montana Board of Investments Attn: STIP Manager 2401 Colonial Dr., 3rd Floor (59601) PO Box 200126 Helena, MT 59620 Send electronic copies of the STIP Resolution to: MBOISTIPResolution@mt.gov (This address is strictly for STIP Resolution submission.)

(Over)

Exhibit A

		STIP PAR	TIC	PATIC)N INF	ORMA	rio	N SH	EE	- Louis			
STIP Program Manager Montana Board of Investments boi_stip@mt.gov PO Box 200126 Helena, MT 59620-0126								For Official Use Only					
Phone 40					06.444.4		8	STIP DA					
Requests must l Participant.			uthor	ized Re	presenta	tive of the		NVEST ACCT I					
The STIP Partic under Section 1 by the Montana	7-6-	204, MCA., an	d the	terms an	d condit	tions of ST	ie S'	TIP Pro	grai ns a	n as	establi termin	ished ed and se	1
Section 1. ST	TP	Participant	Info	mation	Sumn	nary							\dashv
STIP Participant Name Cascade Cou			ty				Id	ax lentifica umber (81-60	-6001343	
Mailing Address		121 4th St. Ste	1A	City →	Great F	alls	St	ate >	M	T	Zip →	59401	
STIP Account # (For official use only)	→												
Authorized Representative Name, First →	resentative Jamie ne, First →		Name, Last → Bailey				Title -	•		ascade County reasurer			
l'elephone Numb →	per	406-454-6855		Fax Nun	nher 🛋	406-454-6	5909	09 E-mail → treasurer@cascaded			dini		
Section 2. Inv	rest	ment and E	arnin			n		E-man	7				
The STIP Particip	pant	has the option	to eith	ner reinv	est their	earnings o	r dis	tribute	earn	ings			-
Check one box o	only	•	_										
		est Earnings [I	Distr	ibute E	arnir	igs			
Section 3. Au The Authorized E TIP for the Parti	Dele	gate(s) whose	name(s) appear	s below	is (are) aut	thori	zed to p	ourcl	nase	and sel	ll shares i	n
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Vame, First →			Name	, Last >			E-N	∕Iail →					
Jame, First →	1		Name	, Last 🔿			E-N	Iail →					
hereby certify as ontained herein i	s the	Authorized Reue, accurate and	eprese d com	ntative o	f the ST	IP Participate hereof.	ant t	hat all o	of the	e inf	ormatio	on	
ignature →	1 -	hmi A			T COLUMN TO THE TOTAL TO	Date → 0	3/15	/2018					\dashv
rinted Name →	1	hie A. Bailey		7		Title → C			ntv '	Trea	Surer		-
Spril	M	ladden		- · . · j				ound	1		19/2018	8	

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP) MONTANA BOARD OF INVESTMENTS

CERTIFICATE AS TO RESOLUTION NO._____ AND ADOPTING VOTE

Delision Cub divinion		
Political Subdivision: Governing Body:		
Type, date, time and place of meeting: A		_
ato'clockm. in Members present:	, Montana.	
N.		
Members absent:		
I, the undersigned, being the duly qualified at identified above ("Participant"), certify that the attached THE BOARD OF INVESTMENTS OF THE STATE (AND AUTHORIZING THE EXECUTION AND DI ("Resolution") and Exhibits A and B thereto are true and file in the original records of the Participant and in my leg duly approved and adopted by the Governing Body of meeting was attended throughout by the members indicate pursuant to public notice of such meeting as required by lates of the date hereof been amended or repealed.	OF MONTANA SHORT TERM INVESTMENT POODELIVERY OF DOCUMENTS RELATED THERE Is a correct copies of the Resolution and Exhibits A and B gal custody; that the Resolution and Exhibits A and B was for the Participant at the above described meeting, while ated above, constituting a quorum of the Governing Boots	IN OL OF CONTROL OF CO
WITNESS my hand officially as such rec	cording officer this day of, 20	
	By	_

RESOLUTION NO.	
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RESOLUTION AUTHORIZING PARTICIPATION IN THE BOARD OF INVESTMENTS OF THE STATE OF MONTANA SHORT TERM INVESTMENT POOL (STIP) AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS RELATED THERETO

BE IT RESOLVED BY THE	(the Governing Body) of
 (the Participant) AS FOLLOWS:	

ARTICLE I

DEFINITIONS

- Section 1.01 The following terms will have the meanings indicated below for all purposes of this Resolution unless the context clearly requires otherwise:
- Section 1.02 <u>Account</u> shall mean a specific Participant Bank account assigned by the Bank to be used in conducting transactions through the STIP Program.
- Section 1.03 <u>Agreement</u> shall mean the agreements of the Participant as contained within this Resolution.
- Section 1.04 <u>Authorized Representative</u> shall mean the officer or official of the Participant designated and duly authorized by the Governing Body as set forth below to enable the Participant's participation in the STIP Program.
- Section 1.05 <u>Authorized Delegate</u> shall mean any lawful officer, official or employee of the Participant who has been delegated authority by the Authorized Representative as provided in this Resolution to initiate transactions using the Board's STIP Program.
- Section 1.06 <u>Bank</u> shall mean a financial institution designated and authorized as provided in this Resolution to send and receive money on behalf of the Participant for purposes of participation in the STIP Program.
- Section 1.07 <u>Board</u> shall mean the Board of Investments of the State of Montana, a public body corporate organized and existing under the laws of the State and its successors and assigns.
- Section 1.08 Exhibit A (STIP Participation Information Sheet) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01. that provides information necessary for the Participant to participate in STIP.
- Section 1.09 <u>Exhibit B</u> (Electronic Funds Transfer Authorization Form) shall mean the document attached to and incorporated into this Resolution as provided in Article IV, Section 4.01 that provides instructions for the Board and its agents to administer and manage the Participant's participation, transactions and shares in the STIP Program.
- Section 1.10 Governing Body shall mean the governing body of the above-named political subdivision (Participant) authorized by Montana state law to participate in the STIP Program as further specified in this Resolution.
- Section 1.11 <u>Participant</u> shall mean the political subdivision requesting participation in the Board's Short Term Investment Pool.

Section 1.12 <u>Short Term Investment Pool, STIP, or Program</u> shall mean the Board's Short Term Investment Pool Program as authorized by law and as more fully defined and described in the Board's policies and procedures, as may be amended from time to time.

ARTICLE II

SHORT TERM INVESTMENT POOL PARTICIPATION AGREEMENT
Section 2.01 <u>Participation Agreement</u> . By approving and adopting this Resolution and Exhibits A and B, the Governing Body requests and agrees to participation of Participant in the STIP Program, and agrees that Participant will comply with and be bound by all laws, policies, procedures and participation requirements applicable to the STIP Program, as may be amended from time to time.
Section 2.02 <u>STIP Program Description</u> . The STIP Program is an investment program administered under the direction of the Montana Board of Investments as authorized by the Unified Investment Program. As more fully set forth in Board policies and procedures, STIP is available to state and local governments to serve their short term cash flow and deposit needs and its objectives are to preserve capital and to maintain high liquidity. The Program has the following attributes, as more fully set forth in applicable Board policies, procedures and participation requirements, which are subject to change upon the sole determination of the Board:
 STIP transactions are fixed at \$1 per share; STIP interest on pool assets accrues daily; STIP earnings distribution method: Interest is distributed at the beginning of the month and can be distributed as cash to the designated Bank or the earnings can be reinvested into STIP; Buying or selling shares in STIP requires one (1) business days' notice; transactions for which notice is received after 2:00 p.m. will be processed two (2) business days after receipt of the original notice; Access to STIP is only through an electronic, web-based portal; no cash, checks or notifications by fax, phone or email will be accepted; STIP's web portal provides real-time information on each account including: investment balances, buys, sells, pending transactions, and transaction notes, as determined by the authorized user; and The Board accounts and reports on its financial statement STIP investment on a Net Asset Value (NAV) basis. A NAV per share of a STIP unit will be shown on the Board's website for each month-end period http://investmentmt.com/MonthlyNetAssetValue.
Section 2.03 Review of Policies, Procedures and Participation Requirements. Participant acknowledges and represents that it has reviewed to its satisfaction all Board policies, procedures and participation requirements applicable to the STIP Program. http://investmentmt.com/STIP
Section 2.04 Authorized Representative: The Governing Body designates, who holds the position of as the Participant's Authorized Representative to make transactions between STIP and the Bank.
The Governing Body: (check one) DOES DOES NOT allow the Authorized Representative to appoint and delete additional Authorized Delegate(s) on behalf of the Participant. If "DOES" is checked, any addition or deletion of an Authorized Delegate requires notice via the submission of a completed Exhibit A (STIP Participation Information Sheet) to the Board by the Authorized Representative before transactions will be accepted and processed as directed by the Authorized Delegate.
The Governing Body designates and authorizes Participant's Bank, (the Bank), identified in Exhibit B attached, designating the Account Number and ABA Number to send or transfer funds to the State Treasurer for purchase of

STIP shares and to deposit distributions of and withdraw proceeds resulting from sales of STIP shares in the Bank's

Account identified in Exhibit B attached which is a (check one) checking account savings account

The Governing Body: (check one) DOES DOES NOT DO
The Governing Body: (check one) DOES DOES NOT allow the Authorized Representative to change the earnings distribution method; if DOES NOT is checked, the Governing Body chooses the following earnings distribution method (check one) reinvest cash earnings into STIP distribute cash earnings to the Bank.
Section 2.05 <u>Change of Authorized Representative</u> . Any change to the Authorized Representative requires a new Resolution adopted by the Governing Body; however the absence of an Authorized Representative does not nullify the authority of the Authorized Delegate(s) then in effect and so authorized to make STIP transactions.

Section 2.06 <u>Annual Confirmation</u>. The Board will provide on an annual basis to both the Governing Body and the Authorized Representative the following information as appears on the Board's records:

- 1. The name of the Authorized Representative;
- 2. The name(s) of any Authorized Delegate(s); and
- 3. The name of the Bank and the associated Account Number (truncated).

Section 2.07 <u>Effective Date</u>. Participant's Agreement as set forth in this Resolution will take effect when the Certificate as to Resolution and Adopting Vote, this Resolution and Exhibits A and B, each completed, dated and duly executed, are delivered to and received by the Board and will stay in effect until terminated in writing by the Governing Body.

ARTICLE III

MISCELLANEOUS

Section 3.01 <u>No Guaranteed Return</u>. The Governing Body understands and agrees that there is no minimum or maximum amount of interest rate or any guaranteed rate of return on STIP shares or funds invested in STIP shares.

Section 3.02 <u>Voluntary Participation</u>. By adopting this Resolution, the Governing Body acknowledges that it is not compelled to participate in STIP, and that its participation in STIP is voluntary, and accepts and agrees to the Program, its administration and governance, and its policies, procedures and participation requirements as set forth by law and the Board.

Section 3.03 Responsibility for Participant Mistakes. The Governing Body and Participant agree to hold the State of Montana, the Board, and their members, officials and employees harmless for the acts, omissions and mistakes of the Participant, Governing Body and their members, officials and employees, including but not limited to: Authorized Representative or Authorized Delegate who, for any reason, is not qualified or properly listed with the Board as a permissible representative to authorize transactions using the STIP Program; wrong instructions as to amounts or timing of sales or purchases; or missed deadlines.

Section 3.04 No Warranty. The Governing Body and Participant acknowledge and agree that the Board makes no warranty that funds will be immediately available in the event of any failure of a third party or that Governing Body will not suffer losses due to acts of God, or other calamities, or other market dislocations or interruptions.

Section 3.05 <u>Participation Conditions; STIP Administration</u>. The Governing Body and Participant acknowledge and agree that the Board will allow participation in STIP by and conduct STIP business

with only those parties it determines are qualified and authorized to participate in the Program and which abide by the Board's policies, procedures and participation requirements; that the Board administers the STIP Program subject to Montana law and prudent fiduciary practices as required by Montana law and Board policy; and that the Board is legally bound to manage the Unified Investment Program, which includes STIP, in accordance with the prudent expert rule as set forth in Montana law.

Section 3.06 <u>STIP Not Insured Against Loss</u>. The Governing Body and Participant understand and acknowledge that the Board's STIP Program is NOT FDIC insured or otherwise insured or guaranteed by the federal government, the State of Montana, the Board or any other entity against investment losses. The Governing Body and Participant further understand and acknowledge that the Board's STIP policy requires maintenance of a reserve fund to offset possible losses and that STIP interest earnings may be used to fund this reserve before the net earnings are distributed to the STIP Participants, but that such reserves may not be adequate to cover investment losses.

ARTICLE IV

EXHIBITS A AND B

Section 4.01 Approval and Adoption of Exhibits A and B. Attached to this Resolution as Exhibits A and B, are the STIP Participation Information Sheet, and the Electronic Funds Transfer Authorization Form, which together provide the instructions and the details required by the Board to enable Participant's participation in the STIP Program. The Governing Body and Participant represent and agree that the attached Exhibits A and B have been completed and executed by the Participant's Authorized Representative and that Exhibits A and B must be complete and acceptable to the Board before participation will be allowed in the STIP Program. Exhibits A and B are hereby incorporated into and made a part of this Resolution, and are approved and adopted by the Governing Body as if set forth fully herein.

	APPROVED AND ADOPTED by the		this day
of	, 20		
		Ву	
		Its	
Attest:			
Ву			
Its			

Exhibit A

		STIP PART	ΓICI	PATIO	N INF	ORMAT	IO	N SHE	EET				
STIP Program Manager Montana Board of Investments boi_stip@mt.gov									For Official Use Only				
PO Box	PO Box 200126 Helena, MT 59620-0126								STIP DATA				
Phone 406.444.0003 Fax 406.444.4268							н	VEST				\neg	
Requests must be submitted by Authorized Representative of the Participant.								CCT II					
The STIP Partic	ina	nt listed below l	hereb	v agrees	to partic	inate in the	o S7	TP Pro	oram	as	establ	ished	
under Section 1 by the Montana	7-6-	204, MCA., and	d the t	terms and	d conditi	ons of ST							
Section 1. ST													
Section 1. 51	11	Farticipant i	шю	mation	Summ	lary	Та			\neg			
STIP Participant								x entificat	ion				
Name →							Νι	ımber (ΓΙΝ)	→			
Mailing Address	→			City →			Sta	ate →	MT	7	Zip →		
STIP Account # (For official use only)	→												
Authorized	_								Т				
Representative				Name,									
Name, First →				Last →				Title →	.				
Telephone Numb	er			Fax Nun	aber 🔺			E-mail	_				
Section 2. Inv	700	tment and Fo				n		L-IIIaII	7				
The STIP Partici							· dis	tribute e	earnir	ıas			
Check one box			to citi	ilei Telliv	est then	carnings of	uis	u route c	Jaimi	ıgs.	uc.		
		vest Earnings	7				Distr	ibute Ea	rning	S	П		
Section 3. Au			tes										
The Authorized I				s) appear	s below	is (are) aut	hori	zed to n	urcha	ase	and se	ell sha	res in
STIP for the Part				7 11				r					
Name, First →			Name	e, Last →			E-N	∕ail →					
Name, First →			Name	e, Last →			E-N	∕ail →					
Name, First →			Name	e, Last →			E-N	∕ail →					
I hereby certify a							ant t	hat all o	of the	inf	ormati	ion	
contained herein	is tı	ue, accurate and	d com	plete as o	of the da	te hereof.		<u> 25</u>					
Signature →	\perp					Date →							
Printed Name →						Title →							

Exhibit B

EL	ECTRONIC	FUNDS TRAN	ISFER AU	U THO	RIZAT	ION F	ORM			
STIP Program Manager										
	Montana Boa									
	boi_sti	p@mt.gov								
PO Box	c 200126	Helena, M	T 59620-012	26						
Phone 40	6.444.0003	Fax 406	5.444.4268							
Local Govern	ment Name:									
STIP Accoun	t #:									
(For official u	se only)									
Authorized Repr complies with th Any sale, purcha crediting the app depository.	esentative ackno e provisions of U se, or distributio		made by Elenk account.	ectronic Please pe only.	Funds T specify to	the list	ted account or wire debiting or			
Address			Routing/AF	SA NO						
City →				State	e → MT	Zip→				
	s the Authorized	Representative of and complete as o			nt that al	of the i	nformation			
Signature →				Date→						
Printed Name→			Т	`itle →						
Please notify the	Montana Board	of Investments if y	ou have app	olied a fi	ilter or a	block to	your account.			

BEFORE THE BOARD OF COUNTY COMMISSIONERS
CASCADE COUNTY, MT
IN THE MATTER OF A BUDGET
APPROPRIATION WITHIN CASCADE COUNTY
FOX FARM RSID DEBT SERVICE FUND INCREASE

RESOLUTION 19-14

WHEREAS, Cascade County created the Fox Farm Road RSID Debt Service Fund #3525 for the purpose of servicing the loan by the General Fund to finance the road improvements; and

WHEREAS, the payoff of Parcel #1971880 was not anticipated when the original budget was adopted which created an expenditure budget shortage for the February 15, 2019 scheduled payment from Fund #3525 to the General Fund #1000 in the net amount of \$5,198 which is the same amount as the unanticipated revenue from the payoff amount; and

WHEREAS, a budget amendment is necessary to increase the revenue and expenditures budgets by \$5,198 each to recognize the payoff and subsequent additional loan payment amounts; and

WHEREAS, pursuant to Section 7-6-4006, M.C.A. 2017, the Board of County Commissioners has the power to appropriate funds within the budget; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of County Commissioners of Cascade County the appropriation is to be made as detailed in Attachment A;

Dated this 15th Day of February 2019.

BOARD OF COUNTY COMMISSIONERS CASCADE COUNTY, MONTANA
JOE BRIGGS, CHAIRMAN
JAMES L. LARSON, COMMISSIONER
JANE WEBER, COMMISSIONER

REQUEST FOR BUDGET AMENDMENT (APPROPRIATION)

Date:

2/11/2019

To:

Cascade County Board of Commissioners

Program Name: Fox Farm RSID Debt Service

CFDA#

Contract #

Responsible Department:

Commission

Prepared by:

Mary K. Embleton

Please approve the following budget changes:

Expenses	<u>Fund</u>		<u>Dept</u>		Function	Account	Budgeted Amount	Increase (Decrease)	Amended Budget
Acct #	3525	-	264		10000	- 600.620	20.005	(42)	20.702
Acct #	3525	— <u>]</u> —	264				30,805	(42)	30,763
Acct #	3323		204		L1000	- 800.820	88,994	5,240	94,234
							0	0	0
Acct #		— ⁻ —					0	0	0
Acct #							0	0	0
Acct #						-	0	0	0
Acct #						-	0	0	0
Acct #		-					0	0	0
Acct #						-	0	0	0
Acct #							0	0	0
Acct #							0	0	0
Acct #		- ₋ -					0	0	0
Acct #				- ₋ -			0	0	0
-							119,799	5,198	
							119,799	5,196	124,997
Revenues									
Acct #	3525		000			- 36.3025	0	5,198	5,198
Acct #				_			0		
- 1000		_ ^ _						0	0
Evolunation							0	5,198	5,198
-vnianation o	at huidant ch	angoe:							

Explanation of budget changes:

Increase budgeted revenues by \$5,198 in unanticipated RSID payoff offset by budgeted expenditures of net \$5,198 to account for the loan payments to the General Fund for FY2019.

Changes authorized by

Department Head Signature or elected Official Signature

₿ Da

Budget Officer

Date

Attachment A

Joe Briggs

Print Name



Budget Performance Report

Fiscal Year to Date 02/11/19 Include Rollup Account and Rollup to Object

Account	Account Description		Adopted	Budget	Amended	Current Month	YTD .	YTD	Budget - YTD		
	5 - Fox Farm Road RID		Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
REVENUE											
100000 CA1014	tment 000 - Revenue										
31											
31.2000	Penalty & Interest		.00	.00	.00	.00	.00	144.74	(144.74)	+++	216.32
		31 - Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$144.74	(\$144.74)	+++	\$216.32
36											
36.3020	RSID Assessments		119,634.00	.00	119,634.00	.00	.00	72,475.27	47,158.73	mg 61	116,487.54
36.3025	RSID Assessment Payoff		.00	+5198 .00	.00	.00	.00	5,198.48	(5,198.48)	+++	.00
		36 - Totals	\$119,634.00	\$0.00	\$119,634.00	\$0.00	\$0.00	\$77,673.75	\$41,960.25	65%	\$116,487.54
	Department	000 - Revenue Totals	\$119,634.00	\$0.00	\$119,634.00	\$0.00	\$0.00	\$77,818.49	\$41,815.51	65%	\$116,703.86
		REVENUE TOTALS	\$119,634.00	\$0.00	\$119,634.00	\$0.00	\$0.00	\$77,818.49	\$41,815.51	65%	\$116,703.86
EXPENSE											
Depart	tment 264 - Fox Farm Road RID										
Fun	ction I0000 - Interest										
				10							
600											
	Interest		30,805.00	-42 .00	30,805.00	.00	.00	15,572,45	15,232,55	51	15,913,33
	Interest	600 - Totals	30,805.00 \$30,805.00	-42 .00 \$0.00	30,805.00 \$30,805.00	.00 \$0.00	.00 \$0.00	15,572.45 \$15,572.45	15,232.55 \$15,232.55	51 51%	15,913.33 \$15,913.33
		600 - Totals		.00		\$0.00	\$0.00	\$15,572.45	\$15,232.55	51%	\$15,913.33
600.620		0000 - Interest Totals	\$30,805.00	\$0.00	\$30,805.00	27/2001		Proposition and the second	\$15,232.55 \$15,232.55	51% 51%	\$15,913.33 \$15,913.33
600.620	Function IC	0000 - Interest Totals	\$30,805.00	\$0.00	\$30,805.00	\$0.00	\$0.00	\$15,572.45	\$15,232.55 \$15,232.55 15,188 Los	51% 51%	\$15,913.33
Fund 800	Function IC	0000 - Interest Totals	\$30,805.00 \$30,805.00	\$0.00 \$0.00	\$30,805.00 \$30,805.00	\$0.00 \$0.00	\$0.00 \$0.00	\$15,572.45 \$15,572.45	\$15,232.55 \$15,232.55 15,188 Los	51% 51%	\$15,913.33 \$15,913.33 \$179, weint
Fund 800	Function IO ction L1000 - Interfund Transfer	0000 - Interest Totals	\$30,805.00 \$30,805.00 88,994.00	\$0.00 \$0.00	\$30,805.00 \$30,805.00 88,994.00	\$0.00 \$0.00	\$0.00 \$0.00	\$15,572.45 \$15,572.45 49,523.54	\$15,232.55 \$15,232.55 \$15,188.65 \$44.768.87 39,470.46	51% 51% 51% 56	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18
Fund 800	Function IO ction L1000 - Interfund Transfer	0000 - Interest Totals rs Out 800 - Totals	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00	\$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00	\$0.00 \$0.00 .00 \$0.00	\$0.00 \$0.00 .00 \$0.00	\$15,572.45 \$15,572.45 49,523.54 \$49,523.54	\$15,232.55 \$15,232.55 \$15,188 65 \$47,788.87 39,470.46 \$39,470.46	51% 51% 51% 56 56%	\$15,913.33 \$15,913.33 \$15,913.33 \$43,984.18 \$43,984.18
600.620 Fund	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund	800 - Totals Transfers Out Totals	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00 \$88,994.00	\$0.00 \$0.00 \$0.00 +52.40 .00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00 \$88,994.00	\$0.00 \$0.00 .00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 49,523.54 \$49,523.54 \$49,523.54	\$15,232.55 \$15,232.55 \$15,188 65 \$39,470.46 \$39,470.46 \$39,470.46	51% 51% 51% 56 56% 56%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18
600.620 Fund	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds	800 - Totals I Transfers Out Totals Farm Road RID Totals	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00 \$88,994.00 \$119,799.00	\$0.00 \$0.00 \$0.00 +52.40 .00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$88,994.00 \$119,799.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$15,572.45 \$49,523.54 \$49,523.54 \$49,523.54 \$65,095.99	\$15,232.55 \$15,232.55 15,188 Los 14,708.87 39,470.46 \$39,470.46 \$39,470.46 \$54,703.01	51% 51% 56 56% 56% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51
Fund 800	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund	800 - Totals Transfers Out Totals	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00 \$88,994.00	\$0.00 \$0.00 \$0.00 +52.40 .00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00 \$88,994.00	\$0.00 \$0.00 .00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 49,523.54 \$49,523.54 \$49,523.54	\$15,232.55 \$15,232.55 \$15,188 Log \$15,188 Log \$15,188 Log \$39,470.46 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01	51% 51% 56 56% 56% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51
600.620 Fund	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F	800 - Totals I Transfers Out Totals Farm Road RID Totals EXPENSE TOTALS	\$30,805.00 \$30,805.00 88,994.00 \$88,994.00 \$88,994.00 \$119,799.00	\$0.00 \$0.00 \$0.00 +52.40 .00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$88,994.00 \$119,799.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$15,572.45 \$49,523.54 \$49,523.54 \$49,523.54 \$65,095.99	\$15,232.55 \$15,232.55 15,188 Los 14,708.87 39,470.46 \$39,470.46 \$39,470.46 \$54,703.01	51% 51% 56 56% 56% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51
Fund 800	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F	800 - Totals I Transfers Out Totals Farm Road RID Totals EXPENSE TOTALS	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$49,523.54 \$49,523.54 \$49,523.54 \$65,095.99 \$65,095.99	\$15,232.55 \$15,232.55 \$15,18866 \$44,708.8° \$39,470.46 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01	51% 51% 51% 56 56% 56% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51
Fund 800	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F	800 - Totals I Transfers Out Totals EATH Road RID Totals EXPENSE TOTALS Farm Road RID Totals REVENUE TOTALS	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$15,572.45 49,523.54 \$49,523.54 \$49,523.54 \$65,095.99 \$65,095.99	\$15,232.55 \$15,232.55 \$15,188.65 \$15,188.65 \$15,188.65 \$39,470.46 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01 \$54,703.01	51% 51% 56 56% 56% 54% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51
Fund 800	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F Fund 3525 - Fox F	800 - Totals I Transfers Out Totals EARTH Road RID Totals EXPENSE TOTALS Farm Road RID Totals REVENUE TOTALS EXPENSE TOTALS	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,634.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$49,523.54 \$49,523.54 \$49,523.54 \$65,095.99 \$65,095.99	\$15,232.55 \$15,232.55 \$15,188.65 \$15,188.65 \$15,188.65 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01 \$54,703.01 \$54,703.01 \$54,703.01	51% 51% 51% 56 56% 56% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51
600.620 Fund	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F Fund 3525 - Fox F	800 - Totals I Transfers Out Totals EATH Road RID Totals EXPENSE TOTALS Farm Road RID Totals REVENUE TOTALS	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$15,572.45 49,523.54 \$49,523.54 \$49,523.54 \$65,095.99 \$65,095.99	\$15,232.55 \$15,232.55 \$15,188.65 \$15,188.65 \$15,188.65 \$39,470.46 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01 \$54,703.01	51% 51% 56 56% 56% 54% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51
Fund 800	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F Fund 3525 - Fox F	800 - Totals I Transfers Out Totals EXPENSE TOTALS Farm Road RID Totals REVENUE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS Farm Road RID Totals	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,634.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 .00 \$0.00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$49,523.54 \$49,523.54 \$49,523.54 \$65,095.99 \$65,095.99	\$15,232.55 \$15,232.55 \$15,188.65 \$15,188.65 \$15,188.65 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01 \$54,703.01 \$54,703.01 \$54,703.01	51% 51% 56 56% 56% 54% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 43,984.18 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51
600.620 Fund	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F Fund 3525 - Fox F	800 - Totals I Transfers Out Totals EATH Road RID Totals EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS Farm Road RID Totals EXPENSE TOTALS FARM ROAD RID Totals FARM ROAD RID Totals FARM ROAD RID Totals FARM ROAD RID Totals	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,634.00 \$119,799.00 \$165.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00 \$119,799.00 (\$165.00)	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$15,572.45 49,523.54 \$49,523.54 \$65,095.99 \$65,095.99 \$77,818.49 65,095.99 \$12,722.50	\$15,232.55 \$15,232.55 \$15,232.55 \$15,188.65 \$470.46 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01 \$54,703.01 \$41,815.51 54,703.01 (\$12,887.50)	51% 51% 56 56% 56% 54% 54% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51 \$116,703.86 \$59,897.51 \$56,806.35
Fund 800	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F Fund 3525 - Fox F	800 - Totals Transfers Out Totals Transfers Out Totals EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS Farm Road RID Totals EXPENSE TOTALS FARM ROAD RID TOTALS FOR TOTALS	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,634.00 \$119,634.00 \$119,634.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00 \$119,634.00 \$119,634.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$15,572.45 49,523.54 \$49,523.54 \$49,523.54 \$65,095.99 \$65,095.99 \$77,818.49 65,095.99 \$12,722.50	\$15,232.55 \$15,232.55 \$15,232.55 \$15,188.65 \$470.86 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01 \$54,703.01 \$41,815.51 54,703.01 (\$12,887.50)	51% 51% 56 56% 56% 54% 54% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51 \$116,703.86 \$59,897.51 \$56,806.35
Fund 800	Function 10 ction L1000 - Interfund Transfer Transfers to Other Funds Function L1000 - Interfund Department 264 - Fox F Fund 3525 - Fox F	800 - Totals I Transfers Out Totals EATH Road RID Totals EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS EXPENSE TOTALS Farm Road RID Totals EXPENSE TOTALS FARM ROAD RID Totals FARM ROAD RID Totals FARM ROAD RID Totals FARM ROAD RID Totals	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,634.00 \$119,799.00 \$165.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$30,805.00 \$30,805.00 \$88,994.00 \$88,994.00 \$119,799.00 \$119,799.00 \$119,799.00 (\$165.00)	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$15,572.45 \$15,572.45 \$15,572.45 49,523.54 \$49,523.54 \$65,095.99 \$65,095.99 \$77,818.49 65,095.99 \$12,722.50	\$15,232.55 \$15,232.55 \$15,232.55 \$15,188.65 \$470.46 \$39,470.46 \$39,470.46 \$54,703.01 \$54,703.01 \$54,703.01 \$41,815.51 54,703.01 (\$12,887.50)	51% 51% 56 56% 56% 54% 54% 54% 54%	\$15,913.33 \$15,913.33 \$15,913.33 \$43,984.18 \$43,984.18 \$59,897.51 \$59,897.51 \$116,703.86 \$59,897.51 \$56,806.35

First American Title Company, Great Falls PR. AFFGRPOfc.53(3047) (sg/db)

Fox Farm RID Fampleck NO. 69983

DATE: 07/03/2018

FILE NO.676125-GF

SETTLEMENT DATE:07/03/2018

CHECK AMOUNT: \$5,198.48

BUYER: Conner, Charles & Lindsay

SELLER: Sorensen

Property Address: 103 Bend View Lane, Great Falls, MT 59404

Funds Due

Re: ATTN: CASEY WILKINSON

Charge Details: RID Payoff:

5198.48

Parce 1#1971880 Legal DEscription: Big Ber

First American Title Company 110 2nd Street South Great Falls, MT 59401 (406)761-8796

PR. AFFGRP Ofc. 53(3047)

WILKINSON

FILE NO. 676125-GF

Re: ATTN: CASEY

First Interstate Bank - TRUST ACCOUNT

2601 10th Ave South **Great Falls MT 59405** 69983 471

Date 07/03/2018

PAY

Five thousand, one hundred ninety-eight and 48/100

DOLLARS\$****5,198.48

Quinn H. Stufflebeam

TO THE ORDER

Cascade County Treasurer 121 4th Street North, Suite 1A Great Falls, MT 59401

Lown of Hollie

VOID AFTER 6 MONTHS ESCROW TRUST ACCOUNT

Embleton, Mary

From:

Brien, Diane

Sent:

Monday, February 11, 2019 8:25 AM

To:

Embleton, Mary

Cc:

Moore, Rina; Briggs, Joe; Larson, James; Weber, Jane

Subject:

RSID - Appropriation

Attachments:

Loan amortization Fox Farm RSID 08.15.18.xlsx

Mary,

I am making the 02/15/19 transfer to the general fund for the RSID. 3525-264-L1000 800.820 needs to be adjusted. There was a payoff made that was transferred in August so now the 800.820 is under budget.

We need an additional \$5,238.41 added to the budget.

Would you please complete the needed paperwork so I can post this journal?

Thank you.

Diane L. Brien
Accounting Manager
Cascade County, Montana
406-454-6716
dbrien@cascadecountymt.gov

LOAN AMORTIZATION SCHEDULE

Optional extra payments

ENTER VALUES	
Loan amount	\$2,053,333.00
Annual interest rate	1.55%
Loan period in years	20
Number of payments per year	2
Start date of loan	7/1/2017

\$0.00

LOAN SUMMARY	
Scheduled payment	\$59,897.51
Scheduled number of payments	40
Actual number of payments	40
Total early payments	\$5,198.48
Total interest	\$340,795.12

Payoff

LENDER NAME	Cascade County
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PMT NO	PAYMENT DATE	BEGINNING BALANCE	SCHEDULE D PAYMENT	EXTRA PAYMENT	TOTAL PAYMENT	PRINCIPAL	INTEREST	ENDING BALANCE	CUMULATIVE INTEREST
1	2/15/2018	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$43,984.18	\$15,913.33	\$2,009,348.82	\$15,913.33
2	8/15/2018	#######################################	\$59,897.51	\$5,198.48	\$65,095.99	\$49,523.54	\$15,572.45	\$1,959,825.28	\$31,485.78
3	2/15/2019	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$44,708.87	\$15,188.65	\$1,915,116.42	\$46,674.43
4	8/15/2019	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$45,055.36	\$14,842.15	\$1,870,061.06	\$61,516.58
5	2/15/2020	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$45,404.54	\$14,492.97	\$1,824,656.52	\$76,009.56
6	8/15/2020	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$45,756.42	\$14,141.09	\$1,778,900.10	\$90,150.64
7	2/15/2021	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$46,111.04	\$13,786.48	\$1,732,789.06	\$103,937.12
8	8/15/2021	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$46,468.40	\$13,429.12	\$1,686,320.66	\$117,366.23
9	2/15/2022	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$46,828.53	\$13,068.99	\$1,639,492.14	\$130,435.22
10	8/15/2022	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$47,191.45	\$12,706.06	\$1,592,300.69	\$143,141.28
11	2/15/2023	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$47,557.18	\$12,340.33	\$1,544,743.51	\$155,481.61
12	8/15/2023	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$47,925.75	\$11,971.76	\$1,496,817.76	\$167,453.38
13	2/15/2024	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$48,297.17	\$11,600.34	\$1,448,520.59	\$179,053.71
4	8/15/2024	#################	\$59,897.51	\$0.00	\$59,897.51	\$48,671.48	\$11,226.03	\$1,399,849.11	\$190,279.75
15	2/15/2025	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$49,048.68	\$10,848.83	\$1,350,800.43	\$201,128.58
16	8/15/2025	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$49,428.81	\$10,468.70	\$1,301,371.62	\$211,597.28
7	2/15/2026	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$49,811.88	\$10,085.63	\$1,251,559.74	\$221,682.91
18	8/15/2026	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$50,197.92	\$9,699.59	\$1,201,361.82	\$231,382.50
9	2/15/2027	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$50,586.96	\$9,310.55	\$1,150,774.86	\$240,693.05
20	8/15/2027	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$50,979.01	\$8,918.51	\$1,099,795.85	\$249,611.56
21	2/15/2028	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$51,374.09	\$8,523.42	\$1,048,421.76	\$258,134.98
22	8/15/2028	#######################################	\$59,897.51	\$0.00	\$59,897.51	\$51,772.24	\$8,125.27	\$996,649.52	\$266,260.25
23	2/15/2029	\$996,649.52	\$59,897.51	\$0.00	\$59,897.51	\$52,173.48	\$7,724.03	\$944,476.04	\$273,984.28
24	8/15/2029	\$944,476.04	\$59,897.51	\$0.00	\$59,897.51	\$52,577.82	\$7,319.69	\$891,898.22	\$281,303.97
25	2/15/2030	\$891,898.22	\$59,897.51	\$0.00	\$59,897.51	\$52,985.30	\$6,912.21	\$838,912.92	\$288,216.18
26	8/15/2030	\$838,912.92	\$59,897.51	\$0.00	\$59,897.51	\$53,395.94	\$6,501.58	\$785,516.98	\$294,717.76
27	2/15/2031	\$785,516.98	\$59,897.51	\$0.00	\$59,897.51	\$53,809.75	\$6,087.76	\$731,707.23	\$300,805.51
28	8/15/2031	\$731,707.23	\$59,897.51	\$0.00	\$59,897.51	\$54,226.78	\$5,670.73	\$677,480.45	\$306,476.24
29	2/15/2032	\$677,480.45	\$59,897.51	\$0.00	\$59,897.51	\$54,647.04	\$5,250.47	\$622,833.41	\$311,726.72
30	8/15/2032	\$622,833.41	\$59,897.51	\$0.00	\$59,897.51	\$55,070.55	\$4,826.96	\$567,762.86	\$316,553.68
31	2/15/2033	\$567,762.86	\$59,897.51	\$0.00	\$59,897.51	\$55,497.35	\$4,400.16	\$512,265.51	\$320,953.84
32	8/15/2033	\$512,265.51	\$59,897.51	\$0.00	\$59,897.51	\$55,927.45	\$3,970.06	\$456,338.06	\$324,923.90
33	2/15/2034	\$456,338.06	\$59,897.51	\$0.00	\$59,897.51	\$56,360.89	\$3,536.62	\$399,977.16	\$328,460.52
34	8/15/2034	\$399,977.16	\$59,897.51	\$0.00	\$59,897.51	\$56,797.69	\$3,099.82	\$343,179.48	\$331,560.34
35	2/15/2035	\$343,179.48	\$59,897.51	\$0.00	\$59,897.51	\$57,237.87	\$2,659.64	\$285,941.61	\$334,219.98
36	8/15/2035	\$285,941.61	\$59,897.51	\$0.00	\$59,897.51	\$57,681.46	\$2,216.05	\$228,260.14	\$336,436.03
37	2/15/2036	\$228,260.14	\$59,897.51	\$0.00	\$59,897.51	\$58,128.50	\$1,769.02	\$170,131.65	\$338,205.04
38	8/15/2036	\$170,131.65	\$59,897.51	\$0.00	\$59,897.51	\$58,578.99	\$1,318.52	\$111,552.66	\$339,523.56
39	2/15/2037	\$111,552.66	\$59,897.51	\$0.00	\$59,897.51	\$59,032.98	\$864.53	\$52,519.68	\$340,388.10
40	8/15/2037	\$52,519.68	\$59,897.51	\$0.00	\$52,519.68	\$52,112.65	\$407.03	\$0.00	\$340,795.12